
MOS 3356g Section – 650

Equality in the Workplace: Perspectives, Policy and Practice

Fall/Winter 2018

Course Outline

1. Course Information:

1.1 Class Location and Time: Distance Studies/Online

1.2 Contact Information:

Instructor: Pam Hanington

Phone (Western): 519-661-2051; Phone (Cell): 519-525-9365

Email: phaningt@uwo.ca

Website Address: <http://owl.uwo.ca/portal>

DAN Department of Management and Organizational Studies strives at all times to provide accessibility to all faculty, staff, students and visitors in a way that respects the dignity and independence of people with disabilities. Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Services for Students with Disabilities (SSD) at 519-661-2147 for any specific question regarding an accommodation.

More information about "Accessibility at Western" is available at: <http://accessibility.uwo.ca>

2. Calendar Description

2.1 Course Description:

This course presents comparative and critical analyses of legislative, policy and practical responses to gender-based inequality and other forms of systemic discrimination in the Canadian workplace. It also offers theoretical and problem-solving tools for diagnosing workplace inequity and developing effective solutions to this persistent problem.

3 lecture hours, 0.5 course

Antirequisite(s): Women's Studies 2251F/G

Prerequisite(s): Enrolment in 3rd or 4th year of BMOS or special permission.

2.2 Senate Regulations

Senate Regulations state, "unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

This regulation is in regards to the COURSES required. Students not in BMOS are permitted to enroll in up to 1.0 MOS courses as per the Academic Timetable.

3. Textbook

CUSTOM COURSE MATERIALS (CCM) to be purchased from the UWO Book Store. **January 2019**

CCM Package # 11697

COURSE LINKS in Resources on the MOS3356g OWL course web site.

4. Course Objectives and Format

4.1 Course objective:

To recognize, understand and address the systemic and cultural causes and consequences of workplace inequities.

4.2 Course format:

This is an on-line (computer-mediated) course offered by the DAN Department of Management and Organizational Studies, Faculty of Social Science, Office of the Registrar.

5. Learning Outcomes

Upon successful completion of this course, students will be able to:

- identify, assess and diagnose forms of discrimination and inequality experienced by women and other designated groups in the Canadian workplace;
- critically appraise and evaluate various legislative and policy approaches and practical solutions and their implications to workplace inequality and discrimination in the current Canadian workplace;
- undertake field/library research to formulate and produce a critical appraisal of theoretical and practical remedies to workplace discrimination and inequality and;
- present illustrations, reflections and summaries of applied learning in a computer mediated learning environment.

6. Evaluation

Participation: On-line contribution to learning: 20%

Continuous: there will be a participation "check-in" during week 7.

Written Assignments:

Essay proposal: 10% - Due at the end of week 4.

Essay: 30 % - Due at the end of week 8.

Final Exam:

Three Hours; Essay Format: 40%

Participation = 20%

Proposal = 10%

Essay = 30

Exam = 40%

Total = 100%

PARTICIPATION (on-line contributions):

The instructor's assessment of each student's level of participation will be based on the:

- regular and timely contribution to on-line discussions, which provide evidence that students have read the assigned readings;

- extent to which contributions reflect the student's ability to comprehend and apply the assigned material;
- the extent to which students engage in online discussions with their classmates and;
- students' contributions of current and relevant information and resources.

There is more information about expectations for participation on the course web site.

WRITTEN ASSIGNMENTS

The written assignments will be 1) a 2 page essay proposal and 2) an 8 to10 page analytical essay.

1) The essay proposal should approximately 2 pages in length, typed, double-spaced and in complete sentences with at least five current and preferably Canadian references attached. **The proposal is due at the end of week 4.** Students will be asked to decide on an essay topic by the third week and to post it on the course website.

2) The essay is due at the end of week 8. It should be 8-10 pages in length and in APA or another recognized format.

The **analytical essay** will be an 8 to 10 page paper that:

- identifies and diagnoses a form of discrimination and/or inequality experienced by women and/or other designated groups in the Canadian workplace;
- utilizes field/library research to formulate a potential and/or practical solution to the form of discrimination/inequality as identified
- demonstrates an analysis of a workplace issue by applying the frameworks explored in the course, and which is based on review of theoretical perspectives and research evidence and;
- offers a critical appraisal or evaluation of a legislative, policy or practical solution, and its implications to workplace inequality and/or discrimination.

Suggestions for topics and guidelines for the essay will be discussed on-line beginning in Week Two of the course. Students will be expected to select an essay topic no later than **Week Three** and will be asked to post their essay topic on the course site.

Essays must be submitted in hard copy, (printed on paper with a title page that includes your name and student number, and a separate references or works cited page), to the Distance Studies Office (Room 2140 WSSB). You may also submit it by **fax** to: **519-661-3388**

The ESSAY must ALSO be submitted to Turnitin.com via the ASSIGNMENTS link on the course site.

PLEASE NOTE: Essays will not be accepted after the due date except in the case of serious illness or other emergencies - for which documentation is required. Assignments that are late for any other reason will be penalized 10% per day. More information is available on the course web site.

ESSAYS ARE DUE ON FRIDAY, MARCH 8, 2019 BY 4:00 P.M.

FINAL EXAM

The final exam will be a three-hour, closed book, essay format exam that will cover the content of the entire course. The exam will consist of at least six essay questions of which students are required to respond to three. Each response should be at least 600 words in length and written legibly on every other line. This is a **closed book examination**. **Dictionaries are NOT allowed into the examination.**

Students will participate in the development of exam questions and be apprised of potential exam questions in advance of the final exam. Details will be discussed during the final weeks of the course, and potential examination questions and areas of inquiry will be noted or discussed throughout the course.

Electronic devices of any kind (including pagers, cell phones, smart watches and calculators) are NOT permitted at exams.

Students are responsible for material covered in the lectures as well as the assigned chapters/sections in the text. Exams 1 and 2 will be in class time. The third exam will be scheduled during the exam period. Exams will not be returned to students but may be reviewed in the instructor's office.

Students are **REQUIRED TO COMPLETE ALL COMPONENTS** of this course. There are no exceptions to this. Extra assignments to improve grades **will NOT** be allowed.

Grades will not be adjusted on the basis of need. It is important to monitor your performance in the course. Remember: You are responsible for your grades in this course.

7. Lecture and Examination Schedule

The readings for each week are indicated below. Please note that some readings will be reviewed in subsequent weeks. **CCM = Custom Course Material**. This is a reading package available from the Western Bookstore. **CCM #11697**

WEEK ONE - January 7

Introduction to the Course: Women's Work, Gender Equity and Social Change

Readings:

- Frager, Ruth and Carmela Patrias, "Industrial Capitalism and Women's Work" – Chapter 1 in Discounted Labour: Women Workers in Canada, 1870-1939, University of Toronto Press, 2005 - CCM
- Making Women Count: The unequal economics of women's work, Canadian Centre for Policy Alternatives, 2016 – COURSE LINKS
- Feminist Alliance for International Action, Women's Economic, Social and Cultural Rights in Canada: 2006- 2015, Report to the Committee on the Occasion of the Sixth Periodic Review of Canada, 2017, Pages 41-67- COURSE LINKS

WEEK TWO - January 14

Gender Equity and Employment

Readings:

- Guppy, Neil and Nicole Luongo, "The Rise and Stall of Canada's Gender Equity Revolution", Canadian Sociological Association, CRS/RCS, 52.3, 2015 – COURSE LINKS
- Lorne Foster & Lesley Jacobs, Workplace Practice and Diversity In Canada: Employment Policy in Global Modernity, York University, 2016 – COURSE LINKS
- Employment equity in federally regulated workplaces, 2018 – COURSE LINKS

WEEK THREE - January 21

Employment Equity

Readings:

- Agocs, Burr and Somerset, Chapter 1 in Employment Equity: Co-operative Strategies for Organizational Change, Carol Agocs, Catherine Burr and Felicity Somerset, Scarborough, Ontario: Prentice-Hall Canada, c1992 – CCM
- Abella, Chapter 1 in Canada. Commission of Inquiry on Equality in Employment: Report of the Commission on Equality in Employment by Rosalie Silberman Abella, Commissioner, Ottawa:

Supply and Services Canada, c1984 – CCM

- Weiner, Nan, "Employment Equity in Canada: What do the data show about its effectiveness?", Chapter 2 in Employment Equity in Canada: The Legacy of the Abella Report, Agocs, C., Ed, University of Toronto Press, 2014 – CCM

WEEK FOUR - January 28

Pay Equity and the Gender Wage/Pay Gap

Readings:

- Pay Equity: Advancing Women's Economic Equality, The Ontario Pay Equity Commission, 2017 – COURSE LINKS
- What is the Gender Wage Gap? Pay Equity Commission – COURSE LINKS
- Cornish, Mary F., 10 Ways to Close Ontario's Gender Pay Gap, Canadian Centre for Policy Alternatives, Toronto, 2013 - COURSE LINKS

Please Note: The essay proposal is to be submitted electronically to the Drop Box and is due by midnight on Friday, February 1, 2019

WEEK FIVE - February 4

Culture: Structures, Values and Power in Organizations

Readings:

- Putnam, Linda and Kolb, Deborah, "Rethinking Negotiation: Feminist Views of Communication and Exchange" in Rethinking Organizational & Managerial Communication from Feminist Perspectives, Patrice M. Buzzanell, editor, Thousand Oaks, California: Sage Publications, 2000 - CCM
- Tannen, Deborah, "Talking from 9 to 5: how women's and men's conversational styles affect who gets heard, who gets credit, and what gets done at work" in Understanding Inequality: the Intersection of Race/Ethnicity, Class, and Gender, edited by Barbara A. Arrighi. 2007 – CCM
- Creating Authentic Spaces: Info Sheets for the Workplace, The 519, A City of Toronto Agency – COURSE LINKS

WEEK SIX - February 11

Methods: Human Resources Policies/Practices and Unionization

Readings:

- Haq, Rana and Eddy S.W. NG, "Employment Equity and Workplace Diversity in Canada", Chapter 4 in International Handbook on Diversity Management at Work : Country Perspectives on Diversity and Equal Treatment, edited by Alain Karsfield, Edward Elgar Press, Cheltenham, 2010 - CCM.
- Diversity at Work, in The HR Toolkit, The HR Council, 2015 – COURSE LINKS
- Bentham, Karen, "Labour's Collective Bargaining Record on Women's Work and Family Issues" in Equity, Diversity and Canadian Labour, Hunt, Gerald and David Rayside, eds., 2007 - CCM

PLEASE NOTE: Western Reading Week is February 18 to February 22, 2019

WEEK SEVEN - February 25

Part-Time and Temporary Work, Technology and Globalization

Readings:

- Fagan, O'Reilly and Rubery, "Part-Time Work: Challenging the "Breadwinner" Gender Contract " in The Gendering of Inequalities: Women, Men, and Work, edited by Jane Jenson, Jacqueline Laufer, Margaret Maruani, Aldershot, [England]; Burlington USA: Ashgate, 2000 – CCM
- Vosko, Leah, "Precarious Employment and the Challenges for Employment Policy" in Public

Policy for Women: The State, Income Security and Labour Market Issues, Griffin Cohen, Marjorie and Jane Pukingtonham, eds. 2009 – CCM

- Gender Equality in Codes of Conduct Guidance Documents, BSR (Business for Social Responsibility), Pages 14-23, 2017 – COURSE LINKS

WEEK EIGHT - March 4

The Glass Ceiling and the Sticky Floor

Readings:

- Konrad, Alison and Margaret Yap “Gender and Racial Differentials in Promotions: Is there a Sticky Floor, A Mid-Level Bottleneck or a Glass Ceiling”? Industrial Relations, Volume 64 No. 4, 2009 - COURSE LINKS
- Gender Diversity on Boards in Canada: Recommendations for Accelerating Progress, Catalyst, 2016 – COURSE LINKS

PLEASE NOTE: The analytical essay is due on **Friday, March 8, 2019 by 4:00 p.m.**

WEEK NINE – March 11

Systemic Discrimination: Intersectionality and Multiple Barriers

Readings:

- England, Kim, “Women, Intersectionality and Employment Equity”, Chapter 4 in Employment Equity in Canada: The Legacy of the Abella Report, Agocs, C., Ed, University of Toronto Press, 2014 – CCM
- Hunt, Gerald, David Rayside and Donn Short, “The Equity Landscape for Sexual Minorities in Canada” Chapter 4 in Employment Equity in Canada: The Legacy of the Abella Report, Agocs, C., Ed, University of Toronto Press, 2014 – CCM
- Ontario Human Rights Commission, An Intersectional Approach to Discrimination: Addressing Multiple Grounds in Human Rights Cases, 2011 - COURSE LINKS
- Ontario Accessibility Laws, 2017- COURSE LINKS

WEEK 10 - March 18

Sexual Harassment and Workplace Violence

Readings:

- Identifying Sexual Harassment, Ontario Human Rights Commission, Policy on Preventing Sexual and Gender-Based Harassment, 2013 – COURSE LINKS
- Code of Practice to Address Workplace Harassment under Ontario's Occupational Health and Safety Act, Ontario Ministry of Labour, May 2016 – COURSE LINKS
- "Make It Our Business", Safer Workplace Strategies in Response to Amendments to Ontario's Occupational Health and Safety Act (Bill 168), 2012 - COURSE LINKS

WEEK 11 - March 25

Women and Caring: Paid Work and Home Responsibilities

Readings:

- Revisiting Work/Life Issues in Canada: The 2012 National Study on Balancing Work and Caregiving in Canada, Duxbury and Higgins, 2012 – COURSE LINKS
- Daley, Kerry and Linda Hawkins, "Fathers and the Work/Family Politic", Ivey Business Journal - The Workplace. July/August, 2005 - COURSE LINKS
- Valiani, Salimah, "Valuing the Invaluable: Rethinking and Respecting Caring Work in Canada", Ontario Nurses' Association, Research Paper No. 1, 2013 - COURSE LINKS

WEEK 12 - April 1

Women, Work and Social Rights

Readings:

- Benoit, Cecilia, "Welfare States and Women's Social Rights", Chapter 4 in Women, Work and Social Rights by Cecilia Benoit, Prentice-Hall, Scarborough, Ontario, 2000 - CCM
- Siltanen, Janet "Social Citizenship and the Transformation of Paid Work: Reflections on Possibilities for Progressive Change", Chapter 12 in Work in Tumultuous Times, edited by Vivian Shalla and Wallace Clement, McGill Queens University Press, Montreal & Kingston, 2007 – CCM
- Basic Income: Rethinking Social Policy, Himelfarb Alex and Trish Hennessy, editors, Canadian Centre for Policy Alternatives, 2016 – COURSE LINKS

FINAL EXAM: The final exam will be held during the examination period. The date, time and location of the exam will be posted on the course site as soon as it is available.

Please Note: Students are responsible for all material covered in the on-line lectures as well as the assigned readings in the course material package and that which is posted online.

8. Student Responsibilities

Material covered in lectures will not always be the same as material covered in the textbook/reading package. These two sources should be viewed as complimentary and not redundant. As such, students who want to do well in this course are **strongly encouraged** to attend lectures on a regular basis. Please note that the instructor will not be providing copies of lectures notes or overheads. Therefore, if you miss a lecture, you should try to obtain this material from another student.

8.1 Respect

Please act respectfully towards the classroom, the Professor and your fellow students. Acting and engaging respectfully in the online environment means following the discussion guidelines posted on the course site, that include respecting the diversity of your classmates, and communicating in a timely manner. Behaving respectfully provides a better learning experience for everyone.

8.2 No Recording of Classes

Students are not permitted to record any portion of a class, audio or video, without the prior written permission of the professor.

9. Exam Policies

- Bring student identification to exams.
- Nothing is to be on/at one's desk during an exam except a pencil, an eraser, and the individual's student card
- Do not wear baseball caps to exams
- Do not bring music players, cell phones, beepers, or other electronic devices to exams
- To ensure fairness to all students, questions will not be answered during exams.

10. E-mail Policies

The following policies apply to all emails between students and the Professor. Please respect the fact that the Professor receives hundreds of emails from students and must deal with those emails in a fair and organized manner. Unacceptable emails will receive a reply saying only "Please see Email Policies on the course outline". For online courses, you may consider confining all correspondence with the instructor to Messages on the course site.

10.1 UWO.CA Email Addresses Only

For privacy reasons, students must use their Western email accounts to contact the Professor. The Professor will not respond to emails from non-uwo.ca addresses (e.g. hotmail.com, gmail.com, etc.).

10.2 Subject Line Must Include Course and Section Number

The subject line of emails must contain the name or number of the course, and the section number in which the student is enrolled. The Professor teaches different courses and sections and cannot properly respond to questions if he does not know which course or section you are enrolled in.

10.3 Acceptable Emails

- questions about the course content or materials
- asking to set up an appointment to ask questions or review an exam
- notification of illness or other special circumstances
- providing constructive comments or feedback about the course

10.4 Unacceptable Emails

- questions that may be answered on OWL or on this course outline
- asking when grades will be posted
- asking what grade a student received
- asking where or when an exam is scheduled or the material covered on an exam
- requests for grade increases, extra assignments, or reweighting of course components

11. Attendance

It is expected that students will attend all classes. Online lectures are posted. However, the learning experience is greatly enhanced for everyone when all students participate in the learning environment.

11.1 Short Absences.

If you miss a class due to minor illness or other problems, check your course outlines for information regarding attendance requirements and make sure you are not missing a test or exam. Cover any readings and return to participation as soon as possible.

11.2 Extended Absences.

If you are absent more than approximately two weeks or if you get too far behind to catch up, you should consider reducing your workload by dropping one or more courses. The Academic Counsellors can help you to consider the alternatives. At your request, they can also keep your instructors informed about your difficulties.

12. Grade Fairness

Fairness requires that all students be treated equally and be evaluated using the criteria set out in this course outline. The evaluation criteria are based on actual achievement and not on how hard a student has tried. Claims by students of an excellent academic history, good attendance record, need to obtain or maintain a scholarship, desire to be admitted to Ivey or graduate school, or other personal issues, cannot be used to justify a higher grade in the course or a reweighting of course components. There is no extra work or assignments available for extra credit or to "make up" for a course component that was missed or performed poorly.

13. Posting of Grades

Midterm exam grades will be posted on OWL once the grades are available. Final exam grades and final course grades are not posted on OWL and are available once they have been posted by the Registrar under "Academic Summary" at the Student Centre website.

14. University Policy Regarding Illness

14.1 Illness

The University recognizes that a student's ability to meet his/her academic responsibilities may, on occasion, be impaired by medical illness. Illness may be acute (short term), or it may be chronic (long term), or chronic with acute episodes. The University further recognizes that medical situations are deeply personal and respects the need for privacy and confidentiality in these matters. However, in order to ensure fairness and consistency for all students, academic accommodation for work representing 10% or more of the student's overall grade in the course shall be granted only in those cases where there is documentation supplied (see below for process) indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities.

Documentation shall be submitted, as soon as possible, to the appropriate Dean's office (the Office of the Dean of the student's Faculty of registration/home Faculty) together with a request for relief specifying the nature of the accommodation being requested. These documents will be retained in the student's file, and will be held in confidence in accordance with the University's Official Student Record Information Privacy Policy

http://www.uwo.ca/univsec/pdf/academic_policies/general/privacy.pdf

Once the petition and supporting documents have been received and assessed, appropriate academic accommodation shall be determined by the Dean's Office in consultation with the student's instructor(s). Academic accommodation may include extension of deadlines, waiver of attendance requirements for classes/labs/tutorials, arranging Special Exams or Incompletes, re-weighting course requirements, or granting late withdrawals without academic penalty.

Academic accommodation shall be granted only where the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete his/her academic responsibilities. (Note: it will not be sufficient to provide documentation indicating simply that the student was seen for a medical reason or was ill.)

A form to be completed by off-campus physicians is available at:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, examinations, etc. Students must follow up with their professors and their Academic Counselling office in a timely manner.

In the case of a final examination in the course, the student must arrange for a Special Examination or Incomplete through their Dean's office, for which you will be required to provide acceptable documentation.

If you feel that you have a medical or personal problem that is interfering with your work, you should contact your instructor and the Faculty Academic Counselling Office as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. In general, retroactive requests for grade revisions on medical or compassionate grounds will not be considered.

14.2 Make Up Examinations

The student must write a make-up exam if the regularly scheduled exam is missed for reasons for which adequate documentation is received by the instructor (this documentation must be supplied by the Academic Counseling office).

15. University Policy on Cheating and Academic Misconduct

Cheating on exams will not be tolerated; students are referred to the university policy on scholastic offenses. Looking at the test of another student, allowing another student to view your exam, or obtaining information about a test in advance are all examples of cheating. Students found cheating will receive a zero (0%) on that exam. A number of safeguards will be employed to discourage cheating. For example, examination supervisors (proctors) of the tests may ask students to move to another seat during the exam, cover their paper, avert their eyes from other students' papers, remove baseball caps, etc. This is not meant as a personal affront nor as an accusation of cheating, rather as vigilant attempts at proctoring. A copy of guidelines about how to avoid cheating can be obtained from the office of the Ombudsperson, Room 3135 WSSB, (519) 661-3573, ombuds@uwo.ca.

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offenses. Students are urged to read the section on Scholastic Offenses in the Academic Calendar. Note that such offenses include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. If you are in doubt about whether what you are doing is inappropriate, consult your instructor. A claim that "you didn't know it was wrong" will not be accepted as an excuse.

The penalties for a student guilty of a scholastic offense include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

16. Procedures For Appealing Academic Evaluations

1. In the first instance, all appeals of a grade must be made to the course instructor (informal consultation).
2. If the student is not satisfied with the decision of the course instructor, a written appeal must be sent to the Undergraduate Chair: Student Affairs of the Department of Management and Organizational Studies.
3. If the response of the Undergraduate Chair is considered unsatisfactory to the student, he/she may then appeal to the Dean of the Faculty in which the course of program was taken.
4. Only after receiving a final decision from the Dean, may a student appeal to the Senate Review Board Academic. A Guide to Appeals is available from the Ombudsperson's Office.

17. Support Services

17.1 Support Services

The Registrar's office can be accessed for Student Support Services at <http://www.registrar.uwo.ca>
Student Support Services (***including the services provided by the USC listed here***) can be reached at: <http://westernusc.ca/services/>

Student Development Services can be reached at: <http://www.sdc.uwo.ca/>

Students who are in emotional/mental distress should refer to Mental Health@Western
http://www.health.uwo.ca/mental_health/ for a complete list of options about how to obtain help.

17.2 Academic Concerns.

If you are in academic difficulty, it is strongly recommended that you see your academic counsellor.

18. Other Issues

18.1 Grade Policy

The DAN Department has a grade policy which states that for courses in the 3000-4000 range, the class average must fall between 70% and 75% for all sections of a course taught by the same instructor. In very exceptional circumstances only, class averages outside this range may be approved by the Undergraduate Chair or Chair. Class averages are not grounds for appeal.

18.2 Senate Policy

For The University of Western Ontario Senate Regulations, please see the Handbook of Academic and Scholarship Policy at: http://www.uwo.ca/univsec/academic_policies/index.html